

Memo No: BdREN Trust/HR&Admin/Leave/35/35


Date: 03.03.2026

**Office Order**

**Subject: Approval of ex-Bangladesh Leave for Shamim Ahmed**

**Shamim Ahmed**, Manager (Core), BdREN is hereby granted Leave from 04 March 2025 to 22 March 2026 for his performing Umrah in Saudi Arabia. This Leave will be treated as ex-Bangladesh Leave. In this connection, all expenses of the stay during the leave period will be borne by the official (on leave) himself.

During this period, Kamrul Hasan Shakil, Senior Network Engineer (NOC) will bear the responsibilities of Shamim Ahmed in addition to his regular duties.

  
03.03.2026  
Mohammad Tawrit  
Chief Executive Officer  
Tel: +8809666-110022  
Email: ceo@bdren.net.bd

Copy (for information and necessary action):

- (1) Khandakar Rashedul Arefin, General Manager (Systems & Services), BdREN.
- (2) Shamim Ahmed, Manager (Core), BdREN.
- (3) Kamrul Hasan Shakil, Senior Network Engineer (NOC), BdREN.
- (4) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
- (5) Office File.
- (6) Personal File.