

Memo No: BdREN Trust/HR&amp;Admin/Office Order/2026/10/34

Date: 18/02/2026

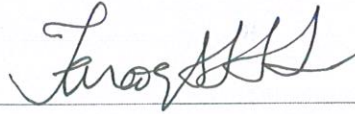
**Office Order****Office Schedule during the Holy Month of Ramadan-2026**

This is to notify all concerned of Bangladesh Research and Education Network (BdREN) that the Office timing during the holy month of Ramadan will be as follows:

Sunday to Thursday	Entry time	Exit Time
	8.00-09.00 am	3.00-4.00 pm

There will be a 15 (Fifteen) minute break for Zuhar Salat on every working day during Ramadan. At least seven-hour stay at the office must be ensured each day by the officials.

The order is issued with the approval of authority.



Dr. Mohammad Farooq Ali Tarafder FCMA, ACS  
Chief Finance Officer & GM (HRA) (Addtl. Charge)

Distribution (not according to seniority):

- (1) PS to Chairperson, BdREN Trust, Agargaon, Dhaka (For being informed)
- (2) PS to Vice-Chairperson, BdREN Trust, Agargaon (For being informed)
- (3) BdREN Website
- (4) Office File