

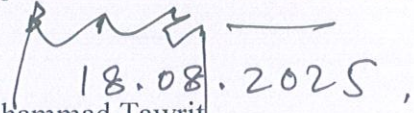
Memo No: BdREN Trust/HR&amp;Admin/Seminar-Trainings02/12/61

Date: 18.08.2025

**Office Order****Subject:** Permission to attend “NORDUnet Community Workshop (NCW) in Denmark”.

With reference to the confirmation received from GÉANT, Mr. Abu Naser Md. Nafew, Manager (Innovation), BdREN is hereby permitted to visit Denmark to attend the subject-mentioned event (NORDUnet Community Workshop side meeting TF-EDU & SIG-AI) to be held on 08 September 2025 under the following terms and conditions:

- a. The expenditures for participating in the event will be borne by BdREN which includes:
  - Two-way airfare in economy class
  - Per diem USD 150.00 (Max 4 nights)
  - Event registration fees
  - Schengen-compliant travel medical insurance
- b. The participant's absence from the office will be considered as “Ex-Bangladesh leave”.
- c. During this period, Mr. Jamilur Rahman, Manager (Systems and Cloud), BdREN will perform the responsibilities of Mr. Nafew in addition to the former's regular duties.
- d. The participant is allowed to stay abroad from 06 September to 14 September 2025, excluding travel time.

  
18.08.2025,  
Mohammad Tawrit  
Chief Executive Officer  
Email: ceo@bdren.net.bd  
Phone: +8809666110022

Copy to (Not according to seniority):

1. Dr. Mohammad Farooq Ali Tarafder FCMA, ACS, Chief Finance Officer, BdREN.
2. General Manager (Systems and Services), BdREN
3. Jamilur Rahman, Manager (Systems and Cloud), BdREN.
4. Embassy of Denmark in Bangladesh, Dhaka.
5. Immigration Officer, Hazrat Shahjalal Int. Airport.
6. Personal File.
7. Office File.