

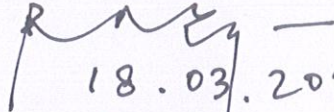
Memo No: BdREN Trust/HR&amp;Admin/Seminar-Trainings02/12/50

Date: 18.03.2025

**Office Order****Subject:** Permission to attend “Asi@Connect Leadership Course 2025” in Bangkok, Thailand**Ref:** Invitation Letters received from TEIN\*CC Dated: 18.03.2025.

With reference to the invitation letters received from TEIN\*CC, **Dr. Mohammad Farooq Ali Tarafder FCMA, ACS, Chief Administrative and Finance Officer, BdREN** and **Ekhlas Uddin Ahmed, Chief Technical Officer, BdREN** are hereby permitted to visit Thailand to attend the subject-mentioned event organized by TEIN\*CC from **28 April to 02 May 2025** under the following terms and conditions:

- The expenditures for participating in the event will be borne by TEIN\*CC as mentioned in the invitation letter.
- The participant’s absence from the office will be considered as “Ex-Bangladesh leave”.
- During this period Biplab Chandra Mahanta, Manager (HR & Admin), BdREN will perform the responsibilities of CAFO, BdREN and Khandakar Rashedul Arefin, Manager (Data Center) will take the charge of CTO, BdREN during their absence.
- The participant is allowed to stay abroad from 27 April to 3 May 2025 excluding travel time.

  
18.03.2025  
Mohammad Tawrit  
Chief Executive Officer  
Email: ceo@bdren.net.bd  
Phone: +8809666110022

**Copy to (Not according to seniority):**

- Dr. Mohammad Farooq Ali Tarafder FCMA, ACS, Chief Administrative and Finance Officer, BdREN.
- Ekhlas Uddin Ahmed, Chief Technical Officer, BdREN.
- Managers (All) BdREN.
- Embassy of Thailand in Bangladesh, Dhaka.
- Immigration Officer, Hazrat Shahjalal Int. Airport.
- Personal File.
- Office File.