



Memo No: BdREN Trust/Leave/35/04

Date: 15/06/2022

Office Order

Subj: Approving Ex-Bangladesh Leave.

BdREN Trust has permitted Md. Imranur Rahman, Assistant Manager (Business Development) to visit Shillong, India for the period of 17 to 21 June 2022 under the following terms and conditions:

1. All related expenditure of Travel and Stay for the tour will be borne by himself.
2. He will not be allowed to stay abroad for more than the approved period.
3. He will join the office in due time after returning back from the tour.
4. His absence from the office will be considered as Ex-Bangladesh leave.
5. He will inform CEO, BdREN Trust before leaving the country.

Dr. Mohammad Farooq Ali Tarafder FCMA, ACS
Chief Administrative and Finance Officer
Telephone: 09612-110024
Email: cafo@bdren.net.bd

To
Md. Imranur Rahman
Assistant Manager (Business Development)
Bangladesh Research and Education Network (BdREN)

Distribution (not according to seniority):

- (1) PS to Chairperson, BdREN Trust, Agargaon, Dhaka (For being informed)
- (2) H. E. High Commissioner of India in Bangladesh, High Commission of India, Dhaka
- (3) Immigration Officer, Tamabil Land Port, Bangladesh- India Border, Sylhet
- (4) Software Programmer, BdREN Trust (for publishing on the website)
- (5) Office File
- (6) Personal File